



The Garden Project was started in 1982 by early organizers of the Greater Lansing Food Bank who wanted to create a longer term solution to the problem of hunger and to promote gardening as a vehicle for community development. Our goal is to cultivate connections so that all community members can have access to fresh healthy foods through gardening opportunities. Since its initiation, the Garden Project has grown to support a network of nearly 530 community gardeners and over 430 home gardeners by providing access to land, how-to education, free seeds and plants, tool lending, a networking hub and more.

**Position Title:** Garden Project Intern

**Number of applicants currently being accepted:** one

**Deadline to apply:** 12/18/15

**Hours per week:** Approximately 10 hours per week, on average, for 2016 spring semester

**Day & times required:** Both 9-5 business hours & evening and weekend obligations are to be expected.

**Responsibilities:** Interns will work directly with GP staff on a variety of tasks. Duties may include:

- Researching and updating educational, outreach and resource materials
- Publicizing and supporting local garden efforts through social media, gardener profiles, and assisting with workshops and events
- Assisting with GP Resource Center to organize and distribute materials and plan for and maintain our educational Demonstration Garden
- Supporting volunteer efforts as well as increasing efficiencies within the greater program
- Garden season site preparations (independently and with staff/volunteers) as weather allows

**Qualifications:**

- Knowledge of gardening is helpful but not required
- Strong computer skills in Microsoft programs
- Ability to work with a diverse range of people of various social, cultural, economic, and ethnic backgrounds while maintaining a positive attitude
- Interest in community-embedded development work
- Demonstrated ability to follow direction and work independently

**Outcomes of internship:**

- Gain experience with community organizing, community outreach and program promotion, development of educational materials, urban agriculture, and food pantry systems. Academic credits may be possible, depending on your program of study.

**Transportation/Location information:** The GP office is located by the airport on the north side of Lansing. Travel to our eastside Resource Center and various gardens throughout Lansing is required. Personal transportation is preferred.

**To apply, send resume and cover letter with start and end dates to:**

Hilary Parkinson, GLFB Garden Resource Coordinator: [hilary@glfoodbank.org](mailto:hilary@glfoodbank.org)

This position is intended to give the reader a general idea of the overall purpose and the main activities and responsibilities that are intrinsic to the position. While the description is intended to be representative, it is not intended to be limiting.